

HUDSON ARTS AND SCIENCE CHARTER SCHOOL

BOARD MEETING MINUTES

August 25th, 2016

6:00PM

I. Call To Order

This Regular Meeting of the Hudson Arts and Science Charter School Board of Trustees is called to order.
Time: 6:34 PM

II. Meeting Notice Announcement

The New Jersey Open Public Meetings Law was enacted to insure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Board of Trustees of Hudson Arts and Science Charter School has caused notice of this regular meeting to be published by having the date, time, and place thereof posted in 'The Star-Ledger', 'Hudson County Superintendent's Office', 'Kearny City Clerk's Office' and 'Jersey City Clerk's Office'. The Board reserves the right to act on any and all agenda items.

III. Flag Salute

IV. Roll Call by Board Secretary

BOARD MEMBERS	P/A
Dr. Ozgur Dogru (Board President)-Voting Member	P
Julian Cabrera (Vice President)-Voting Member	P
Ozlem Yasar Avcioglu (Board Member)-Voting Member	P
Balvanth R. Kanapuram (Board Member)-Voting Member	A
Maribeth Magallanes (Board Member)-Voting Member	A
Nihat Guvercin (CEO/Lead Person)-Nonvoting Member	P
Mustafa Coban (SBA/Board Secretary)-Nonvoting Member	P
Christopher Lessard (Treasurer)-Nonvoting Member	A
Marjorie Marenco(School Director)-Nonvoting Member	P

V. Public Comment

Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. Speakers in the first session of the public comment June address the agenda items only. Board President or designee closes the public comment session on any topic.

VI. Presentations/Recognitions

VII. CEO/Lead Person's & Administrator's Reports: Mr. Nihat Guvercin & Ms. Marjorie Marengo

<u>Grades</u>	<u>Enrollment Max Seat</u>	<u>Occupied</u>
K-5		

VIII. Approval of Previous Board Meeting Minutes:

201608-01 Motion to approve July, 2016 board meeting minutes.

MOTIONED BY	O. Dogru		SECONDED BY	J. Cabrera		PASSED	Unanimously
ROLL CALL	Ozgur Dogru	Julian Cabrera	Ozlem Y. Avcioglu	Balvanth R. Kanapuram	Maribeth Magallanes		
YES	X	X	X				
NO							
ABSTAIN							
ABSENT				X	X		

I. Financial Section: Mr. Mustafa Coban, Board Secretary

201608-02 **Approval of Bills:** Motion to approve the List of the Bills (Enclosure)

201608-03 Motion to approve the revised budget. (Enclosure)

201608-04 **Secretary's and Treasurer's Reports:** Motion to approve the Board Secretary's and Treasurer reports. (Enclosure)

WHEREAS, both the Report of the Secretary and the Report of the Treasurer of School Moneys are in agreement with the cash balance in the Governmental Funds as of June, 2016;

BE IT RESOLVED, that the Report of the Secretary and the Report of the Treasurer of School Moneys be accepted.

201608-05 **Transfers:** Motion to approve the list of Transfer of Funds resolution for the period ending June, 2016.


BE IT RESOLVED, by the Board of Trustees of Hudson Arts and Science Charter School that the attached inter-appropriation transfer made on the financial records of the Board affecting 2016-17 budget be affirmed and approved.

Certification of accounts:

a. **Board Secretary's Cert of Accounts:** Pursuant to N.J.A.C. 6A:23-2.11, I certify that as of June, 2016, no major budgetary line item account expenditure exceeds the amount appropriated by the charter Board of Trustees.

b. **Board Certification of Accounts**

RESOLVED, that after review of the Secretary's and Treasurer's reports for June, 2016 and based upon consultation with and representations of the appropriate officials (Secretary, Treasurer, Business Administrator and Lead Person), the Board of Trustees of Hudson Arts and Science Charter School has ascertained, to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay, Debt Service) has been over-expended and that sufficient funds are available to meet the charter's financial obligations for the remainder of the fiscal year, and hereby certifies the charter's financial plan (the budget) as approved is being followed as revealed in the financial reports.


Mr. Mustafa Coban, Board Secretary

09-29-2016
Date

Motion to Approve the Financial Section:

RESOLVED that the Hudson Arts and Science Charter School accepts above-identified consent agenda item(s) numbered 201608-02 through 201608-05.

MOTIONED BY	J. Cabrera		SECONDED BY	O. Avcioglu		PASSED	Unanimously
ROLL CALL	Ozgur Dogru	Julian Cabrera	Ozlem Y. Avcioglu	Balvanth R. Kanapuram	Maribeth Magallanes		
YES	X	X	X				
NO							
ABSTAIN							
ABSENT				X	X		

IX. Regular Agenda Action Items:

- 201608-06 Motion to accept the resignation of Balvanth Kanapuram
- 201608-07 Motion to approve the agreement between HASCS and Therapy Service, Inc. (Enclosure)
- 201608-08 Motion to approve the revised Tuition Reimbursement Policy. (Enclosure)
- 201608-09 Motion to accept the lowest responsible bidder, Triad Protective Services, Inc. in the base amount of \$50,777.21 to be financed through Ultimate Financing over a three-year term.
- 201608-10 Motion to approve the financing with HP Financial Services for the purchase of Tele-Measurements, Smart Boards. (Enclosure)
- 201608-11 Motion to approve HIB report at the enclosed form. (No Submission)
- 201608-12 Motion to approve the field trip activity requests listed below. (No Submission)

Program Name/Place	Date(s)	Grades/Attendees	Event Cost for School	Explanations

- 201608-13 Motion to approve the acceptance of Memorandum of Agreement between Education and Law Enforcement Officials for the 2016-2017 School Year. (Enclosure)
- 201608-14 Motion to approve the application for the Hudson Arts & Science Charter School Implementation Grant of \$175,000.00.

201608-15 Motion to approve the purchase orders listed below over the \$29,000 bid threshold

PO Number	Date	Vendor Name	Type	Expenditure Account	Open Amount
P201707033	6/29/2016	Pro-academy	State Contract	11-190-100-610-000-047	\$60,605.48
P201707036	6/29/2016	Pro-academy	State Contract	11-190-100-610-000-047	\$45,214.43
P201707037	6/29/2016	Pro-academy	State Contract	11-190-100-610-000-047	\$109,283.71
P201707045	7/1/2016	Tele-Measurement, Inc./HP Financial Services	State Contract	12-000-230-730-000-078	\$33,564.96
P201707046	7/1/2016	Valiant	State Contract	11-190-100-610-000-047	\$50,335.55
P201707048	7/5/2016	Technotime Business Solutions	Bid	12-000-400-450-000-080	\$38,826.75
P201707049	7/5/2016	Culinary Depot	Bid	12-000-230-730-000-078	\$74,500.54
P201707050	7/5/2016	Triad Security Services, Inc.	Bid	12-000-400-450-000-080	\$52,869.00
P201707087	8/12/16	Technotime Business Solutions	Bid	11-190-100-610-000-047	\$95,592.30
P201707090	8/12/16	Valiant	State Contract	11-190-100-610-000-047	\$32,907.90

PERSONNEL/HR

201608-16 Motion to approve the new hires, re-assignment, leaves, and resignations. (Enclosure)

Full Name	Position	FT/PT	Salary	After School	Details
Abbott, Danielle	Social Studies	FT	\$55,400	\$3,000	New Hire
Acevedo, Kristina M	English Teacher	FT	\$46,600	\$3,000	New Hire
Alex Nester	3rd Grade Teacher	FT	\$42,000	\$3,000	New Hire
Amanda Hauser	3rd Grade Teacher	FT	\$42,000	\$3,000	New Hire
Bellibas, Oksan	Special Education Aide	FT	\$25,000	\$3,000	New Hire
Bernales, Niza	Science Teacher	FT	\$42,300	\$3,000	New Hire
Beselica, Dardan	Project Coordinator	FT	\$66,300	NA	New Hire
Boster, Lucy	1st Grade Teacher	FT	\$45,600	\$3,000	New Hire
Burnup, Lisa	Kindergarten Teacher	FT	\$42,400	\$3,000	New Hire
Caliskan,Yasin	IT Manager	FT	\$50,000	NA	New Hire
Castilla, William	Math Teacher	FT	\$46,400	\$3,000	New Hire
Chesney, Matthew	PE-Health Teacher	FT	\$42,400	\$3,000	New Hire
Cruz, Yajaira	Kindergarten Teacher	FT	\$42,400	\$3,000	New Hire
Drysdale, Ashley	Reading Specialist	FT	\$46,800	\$3,000	New Hire
Duzgun, Hatice	Full-Time Substitute	FT	\$42,200	\$3,000	New Hire
Ekinci, Nesibe	Kindergarten Aide	FT	\$25,000	\$3,000	New Hire
Glackin, Matthew	Security Officer	PT	\$20.50/Hr	NA	New Hire
Gonzalez, Francisco	Custodian	FT	\$30,000	NA	New Hire
Hegybeli,James	Special Education Teacher	FT	\$42,000	\$3,000	New Hire
Iommazo, Emilia L	Art Teacher	FT	\$42,000	\$3,000	New Hire
Ivery, Starr	Math Teacher	FT	\$44,000	\$3,000	New Hire
Jones, Chelsea	1st Grade Teacher	FT	\$42,400	\$3,000	New Hire
King,Ruth	Special Education Aide	FT	\$25,000	\$3,000	New Hire
Laws, Joseph	Security Officer	PT	\$20.50/Hr	NA	New Hire
Manly, John	Security Coordinator	PT	\$23/Hr	NA	New Hire
Marjorie, Marengo	School Director	FT	\$90,000	NA	New Hire

Maybruch, Chloe	English Teacher	FT	\$48,200	\$3,000	New Hire
Mejia, Evelyn	Receptionist	FT	\$29,000	NA	New Hire
Memedi, Remzije	Custodian	FT	\$30,000	NA	New Hire
Miller, Heather	2nd Grade Teacher	FT	\$45,400	\$3,000	New Hire
Natiello, Ashley	Curriculum Supervisor K-3	FT	\$70,000	NA	New Hire
Paton, Danielle	2nd Grade Teacher	FT	\$42,000	\$3,000	New Hire
Paton, Tatyana	ESL Teacher	FT	\$48,000	\$3,000	New Hire
Peguero, Debra	Secretary	FT	\$28,000	NA	New Hire
Peluso, Maria	School Nurse	FT	\$55,000	NA	New Hire
Prljaca, Ayse Nur	Kindergarten Aide	FT	\$25,000	\$3,000	New Hire
Rodrigues, Emily	3rd Grade Teacher	FT	\$42,000	\$3,000	New Hire
Samayoa, Melianie	Special Education Teacher	FT	\$43,000	\$3,000	New Hire
Shani, Eliza	Kindergarten Aide	FT	\$25,000	\$3,000	New Hire
Sheehan, Kyle	Music Teacher	FT	\$42,000	\$3,000	New Hire
Sulejman, Sevim	Custodian	FT	\$32,252	NA	New Hire
Sullivan, Maura	2nd Grade Teacher	FT	\$42,400	\$3,000	New Hire
Taskin, Yasir	Stem Coordinator	FT	\$61,200	\$3,000	New Hire
Torres, Lisbel	1st Grade Teacher	FT	\$42,800	\$3,000	New Hire

201608-17 Motion to approve the stipend payments and assigned positions listed. (No Submission)

201608-18 Motion to approve the attendance to and costs of the following workshops/conferences/programs as requested by the following faculty members listed below.

WHEREAS, the **Faculty and Board Members listed below** will be attending workshops; and
 WHEREAS, the attendance at stated functions are accepted as work related and within the scope of the work responsibilities of the attendee; and
 WHEREAS, the attendance at the functions are accepted as promoting delivery of instruction, furthering efficient operation of the school district; and fiscally prudent, and
 WHEREAS, the travel and related expenses particular to attendance at these functions are expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it
 RESOLVED, that the board finds the cost of attendance, including all registration fees, and statutorily authorized travel and related expense and the excess expenses particular to attendance at this functions as unavoidable, be it

RESOLVED, that the excess is justified and therefore reimbursable.

Program Name/Place	Date	Employees/Board members	Event Cost	Travel & Other Costs
				\$0.31/mile, tolls & parking if applicable

Motion to Approve the Agenda Action Items:

RESOLVED that the Hudson Arts and Science Charter School accepts above-identified consent agenda item(s) numbered 201608-06 through 201608-18.

MOTIONED BY	O. Dogru		SECONDED BY	O. Avcioglu		PASSED	Unanimously
ROLL	Ozgur	Julian	Ozlem Y.	Balvanth R.	Maribeth		

CALL	Dogru	Cabrera	Avcioglu	Kanapuram	Magallanes		
YES	X	X	X				
NO							
ABSTAIN							
ABSENT				X	X		

X. Executive Session

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

NOW, THEREFORE, BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- Matters rendered confidential by state or federal law
- Personnel
- Appointment of a public official
- Matters covered by the attorney-client privilege
- Pending or anticipated litigation
- Pending or anticipated contract negotiations
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive Funds from the United States Government
- Matters concerning collective negotiations and/or the negotiation of terms and Conditions of employment of employees of the Board of Education
- Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED that said discussion be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

Motion to enter into Executive Session:

TIME:

MOTIONED BY					SECONDED BY			PASSED	
ROLL CALL	Ozgur Dogru	Julian Cabrera	Ozlem Y. Avcioglu	Balvanth R. Kanapuram	Maribeth Magallanes				
YES									
NO									
ABSTAIN									
ABSENT									

Motion to return to Public Session:

TIME:

MOTIONED BY					SECONDED BY			PASSED	
ROLL CALL	Ozgur Dogru	Julian Cabrera	Ozlem Y. Avcioglu	Balvanth R. Kanapuram	Maribeth Magallanes				

YES							
NO							
ABSTAIN							
ABSENT							

XI. Other Items:

MOTIONED BY			SECONDED BY			PASSED	
ROLL CALL	Ozgur Dogru	Julian Cabrera	Ozlem Y. Avcioglu	Balvanth R. Kanapuram	Maribeth Magallanes		
YES							
NO							
ABSTAIN							
ABSENT							

XII. Adjournment:

TIME: 7:03 PM

MOTIONED BY	J. Cabrera		SECONDED BY	O. Avcioglu		PASSED	Unanimously
ROLL CALL	Ozgur Dogru	Julian Cabrera	Ozlem Y. Avcioglu	Balvanth R. Kanapuram	Maribeth Magallanes		
YES	X	X	X				
NO							
ABSTAIN							
ABSENT				X	X		



Mr. Mustafa Coban, Board Secretary

Respectfully Submitted