

HUDSON ARTS AND SCIENCE CHARTER SCHOOL

BOARD MEETING MINUTES

July 28th, 2016

6:00PM

I. Call To Order

This Regular Meeting of the Hudson Arts and Science Charter School Board of Trustees is called to order.
Time: 7:11 PM

II. Meeting Notice Announcement

The New Jersey Open Public Meetings Law was enacted to insure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Board of Trustees of Hudson Arts and Science Charter School has caused notice of this regular meeting to be published by having the date, time, and place thereof posted in 'The Star-Ledger', 'Hudson County Superintendent's Office', 'Kearny City Clerk's Office' and 'Jersey City Clerk's Office'. The Board reserves the right to act on any and all agenda items.

III. Flag Salute

IV. Roll Call by Board Secretary

BOARD MEMBERS	P/A
Dr. Ozgur Dogru (Board President)-Voting Member	P
Julian Cabrera (Vice President)-Voting Member	P
Ozlem Yasar Avcioglu (Board Member)-Voting Member	A
Balvanth R. Kanapuram (Board Member)-Voting Member	A
Maribeth Magallanes (Board Member)-Voting Member	P
Nihat Guvercin (CEO/Lead Person)-Nonvoting Member	A
Mustafa Coban (SBA/Board Secretary)-Nonvoting Member	A
Christopher Lessard (Treasurer)-Nonvoting Member	A
Marjorie Marenco(School Director)-Nonvoting Member	A

V. Public Comment

Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. Speakers in the first session of the public comment may address the agenda items only. Board President or designee closes the public comment session on any topic.

VI. Presentations/Recognitions

VII. CEO/Lead Person's & Administrator's Reports: Mr. Nihat Guvercin & Ms. Marjorie Marengo

<u>Grades</u>	<u>Enrollment Max Seat</u>	<u>Occupied</u>
K-5		

Motion to accept the resignation of Mr. Recep Ornek as Board Secretary, Purchasing Agent, and SBA

MOTIONED BY	J. Cabrera		SECONDED BY	O. Dogru		PASSED	Unanimously
ROLL CALL	Ozgur Dogru	Julian Cabrera	Ozlem Y. Avcioglu	Balvanth R. Kanapuram	Maribeth Magallanes		
YES	X	X			X		
NO							
ABSTAIN							
ABSENT			X	X			

Motion to accept the nomination of Mustafa Coban as Board Secretary, Purchasing Agent, and SBA

MOTIONED BY	M. Magallanes		SECONDED BY	J. Caberara		PASSED	Unanimously
ROLL CALL	Ozgur Dogru	Julian Cabrera	Ozlem Y. Avcioglu	Balvanth R. Kanapuram	Maribeth Magallanes		
YES	X	X			X		
NO							
ABSTAIN							
ABSENT			X	X			


VIII. Approval of Previous Board Meeting Minutes:

201607-01 Motion to approve May, 2016 board meeting minutes.

MOTIONED BY	O. Dogru		SECONDED BY	J. Cabrera		PASSED	Unanimously
ROLL CALL	Ozgur Dogru	Julian Cabrera	Ozlem Y. Avcioglu	Balvanth R. Kanapuram	Maribeth Magallanes		
YES	X	X			X		
NO							
ABSTAIN							
ABSENT			X	X			

IX. Financial Section: Mr. Coban, Board Secretary

201607-02 **Approval of Bills:** Motion to approve the List of the Bills (Enclosure)


 Mr. Mustafa Coban, Board Secretary

July 28, 2016
 Date

Motion to Approve the Financial Section:

RESOLVED that the Hudson Arts and Science Charter School accepts above-identified consent agenda item(s) numbered 201607-02 through 201607-02.

MOTIONED BY	O. Dogru		SECONDED BY	M. Magallanes		PASSED	Unanimously
ROLL CALL	Ozgur Dogru	Julian Cabrera	Ozlem Y. Avcioglu	Balvanth R. Kanapuram	Maribeth Magallanes		
YES	X	X			X		
NO							
ABSTAIN							
ABSENT			X	X			

X. Regular Agenda Action Items:

201607-03 Motion to approve the membership terms of the NJSIG Joint Insurance Fund, and also the NJEIF Subfund (a subfund of the NJ Schools Insurance Group).

201607-04 Motion to approve the Danielson's Model Teacher Evaluation Tool (Enclosure)

201607-05 Motion to approve the Stronge Model Administrator Evaluation Tool (Enclosure)

201607-06 Motion to approve the revised Tuition Reimbursement Policy with a cap amount of \$20,000 total distribution for the school. (Enclosure)

201607-07 Motion to approve the three revised policies 3570, 5120, and 9250 (Enclosure)

3570 School Records and Reports has been updated with a term and web link update. NJ Division of Archives and Records Management (NJDARM) is now the New Jersey Department of Treasury, Division of Revenue and Enterprise Service, Records Management Services (RMS).

5120 Assessment of Individual Needs has been updated with changes to the definition of "dyslexia".

9250 Expenses, Travel Reimbursement has been updated with the new OMB circular 16-11(found at <http://www.state.nj.us/infobank/circular/circindx.htm>).

201607-08 Motion to approve below mentioned Resolution to contract with 'Frank Falcone as 'Special Education Services' provider as follows:

Special Education Services

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services": without competitive bids be adopted;

NOW, THEREFORE, be it resolved by the Board of Trustees of the Hudson Arts and Science Charter School that the firms of **FRANK FALCONE** be appointed as 'Special Education Services Provider' for the Hudson Arts and Science Charter School Board of Trustees for the 2016-2017 school year without competitive bidding as a "Professional Service" in accordance with 18A: 18A-5 of the Public Contracts Law. (Enclosure)

201607-09 Motion to approve the Charter Agreement between NJ DOE and Hudson ASCS (Enclosure)

201607-10 Motion to approve HIB report at the enclosed form. (No Submission)

201607-11 Motion to approve the field trip activity requests listed below. (No Submission)

Program Name/Place	Date(s)	Grades/Attendees	Event Cost for School	Explanations

PERSONNEL/HR

201607-12 Motion to approve the new hires, re-assignment, leaves, and resignations. (No Submission)

201607-13 Motion to approve the stipend payments and assigned positions listed. (No Submission)

201607-14 Motion to approve the attendance to and costs of the following workshops/conferences/programs as requested by the following faculty members listed below.

WHEREAS, the **Faculty and Board Members listed below** will be attending workshops; and
 WHEREAS, the attendance at stated functions are accepted as work related and within the scope of the work responsibilities of the attendee; and
 WHEREAS, the attendance at the functions are accepted as promoting delivery of instruction, furthering efficient operation of the school district; and fiscally prudent, and
 WHEREAS, the travel and related expenses particular to attendance at these functions are expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it
RESOLVED, that the board finds the cost of attendance, including all registration fees, and statutorily authorized travel and related expense and the excess expenses particular to attendance at this functions as unavoidable, be it

RESOLVED, that the excess is justified and therefore reimbursable.

Program Name/Place	Date	Employees/Board members	Event Cost	Travel & Other Costs
				\$0.31/mile, tolls & parking if applicable

Motion to Approve the Agenda Action Items:

RESOLVED that the Hudson Arts and Science Charter School accepts above-identified consent agenda item(s) numbered 201607-03 through 201607-14.

MOTIONED BY	O. Dogru		SECONDED BY	M. Magallanes		PASSED	Unanimously
	Ozgur Dogru	Julian Cabrera		Balvanth R. Kanapuram	Maribeth Magallanes		
ROLL CALL			Ozlem Y. Avcioglu				
YES	X	X			X		
NO							
ABSTAIN							
ABSENT			X	X			

XI. Executive Session

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

NOW, THEREFORE, BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- Matters rendered confidential by state or federal law
- Personnel
- Appointment of a public official
- Matters covered by the attorney-client privilege
- Pending or anticipated litigation
- Pending or anticipated contract negotiations
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive Funds from the United States Government
- Matters concerning collective negotiations and/or the negotiation of terms and Conditions of employment of employees of the Board of Education
- Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

Motion to enter into Executive Session:

TIME:

MOTIONED BY			SECONDED BY			PASSED	
ROLL CALL	Ozgur Dogru	Julian Cabrera	Ozlem Y. Avcioglu	Balvanth R. Kanapuram	Maribeth Magallanes		
YES							
NO							
ABSTAIN							
ABSENT							

Motion to return to Public Session:

TIME:

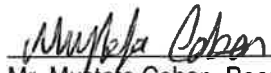
MOTIONED BY			SECONDED BY			PASSED	
ROLL CALL	Ozgur Dogru	Julian Cabrera	Ozlem Y. Avcioglu	Balvanth R. Kanapuram	Maribeth Magallanes		
YES							
NO							
ABSTAIN							
ABSENT							

XII. Other Items:

XIII. Adjournment:

TIME: 7:19 PM

MOTIONED BY	J. Cabrera		SECONDED BY	O. Dogru		PASSED	Unanimously
ROLL CALL	Ozgur Dogru	Julian Cabrera	Ozlem Y. Avcioglu	Balvanth R. Kanapuram	Maribeth Magallanes		
YES	X	X			X		
NO							
ABSTAIN							
ABSENT			X	X			


Mr. Mustafa Coban, Board Secretary

Respectfully Submitted